3 5 2016 Meeting Notice Below mentioned members are sequested to attend the meeting for Academic and Infrastructural problems seported during the selsion 2015-16 on 7, may 2016 at 12:00 noon in chairmans office. 1. Er. K.C. Bohra Bazarow 2- Eq. Ci-P. Vyas sin ans y 3- Dr. Manorama Upordhyaya Martin Stys (Prof. S.P. Vyos) Chairperson A&IGR-C.

Attendance

Date: 7th May, 2016

MINUTES OF THE MEETING

ACADEMIC AND INFRASTRUCTURE GRIEVANCE REDRESSAL COMMITTEE

The meeting was held in Chairman's Room on 07/05/2016 at 2:30 noon and it was chaired by Prof. S.P. Vyas and following members were present in the meeting:

S. No.	Name	Designation	Designation in Committee
1.	Prof. S.P. Vyas	Secretary, Mahila PG Mahavidyalaya	Chairperson
2.	Er. K.C. Bohra	Member, Building Committee	Member
3.	Er. G.P. Vyas	Member, Building Committee	Member
4.	Dr. Manorama Upadhyaya	Principal	Member

Agenda:

To discuss if any major grievances concerning teaching-learning process and infrastructure have been reported, and take measures to ensure quality teaching and infrastructure.

Proceedings:

Following points were discussed in the meeting:

- 1. The meeting was chaired by the Secretary, Mahila P.G. Mahavidyalaya.
- 2. The Principal reported that during the year, academic grievances concerning the following teachers were reported verbally from the students of various classes.
 - Mrs. Rekha Purohit

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- Dr. Veena Vyas
- Dr. Asha Sharma

The principal reported to the committee that she had informally called and asked them to improve their performance and work upon the problems faced by the students in the teaching-learning process. She informed that she had taken feedback concerning the above stated teachers again and it was found that they had improved their performance and this is being reported to the committee for its final comments and decision.

- 3. The committee decided to continue the services of the above stated teachers for the next session.
- 4. As per IQAC reported that class rooms are not enough to conduct all group of subjects were not conducting simultaneously, so we should increase class rooms at II floor.
- Requirement of Binocular Microscope was presented by Botany Laboratory for Session 2016-17.
- 6. In respect of the Redressal of Infrastructural Grievances, the Principal reported that the work of auditorium renovation almost completed and all the grievances reported by the students were of trivial nature like cleanliness of classes, repairing of fans in classes, etc. and were redressed instantaneously. No major grievances were reported during the year.

The members thanked the Chair for his guidance and support throughout.

Chairperson